Expectations of Forum Members

The Feedback Forum is a designated time for the students to present their Personal Project idea a panel of adults consisting of their Advising teacher, Personal Project Coordinator, Librarian, school administrators and/or community members. It is a chance for students to receive feedback, things to think about, and possible connections to help with their project.

The forum members will quickly review the proposal (if provided), listen to the description of the idea, and then ask questions for clarity. This is a chance for forum members to engage with students about an independent project that takes place outside of the school setting.

Some possible topics:

- How much might this project cost?
- Do you have a space to work?
- Do you have the necessary tools/supplies?
- Do you have someone you could ask for help if needed?
- Have you thought about.....?
- Did you take into consideration.....?
- When do you hope to complete this?
- Do you plan to advertise? How?
- What do you mean by.....?
- Offer advice if familiar with topic/field
- Offer assistance if comfortable and it relates
- May suggest people to contact in the community that might be willing to help and/or provide feedback on the project relating to expertise

During the Forum, the Personal Project Coordinator will be taking notes and provide a condensed version of the feedback to the student. Any and all input is important and meaningful.

Prior Feedback Forum:

- Schedule volunteer time with Personal Project Coordinator (will be in increments of 2 hour time frames)
- Volunteer provides 24-hour notice for cancellation unless emergency

Day of Feedback Forum:

- Be on time to specified location. The timeline is very tight to minimally impact the academic instruction of each student.
- Each student will get 5 minutes to present project idea
 - o Listen actively and with an open mind
 - o Take notes if desired (a form will be provided)

- o Think about any suggestions for project
- There will be 5 minutes for questions during the Feedback Forum
 - Some possible topics:
 - What if....?
 - How does this work?
 - What will you learn?
 - How is this different from.....?
 - How much might this project cost?
 - Do you have a space to work?
 - Do you have the necessary tools/supplies?
 - Do you have someone you could ask for help if needed?
 - Have you thought about.....?
 - Did you take into consideration.....?
 - When do you hope to complete this?
 - Do you plan to advertise? How?
 - What do you mean by.....?
 - Offer advice if familiar with topic/field
 - Offer assistance if comfortable and it relates
 - May suggest people to contact in the community that might be willing to help and/or provide feedback on the project relating to expertise

If a Forum member would like to be added to the Database of Experts for students to contact for help, please fill out the <u>Database Form</u> and/or notify the Personal Project <u>Coordinator.</u>